

ODEW EMIS-ITC Call – 11/25/2024

*Notes provided by Gretchen Martin (ACCESS) and BreAnn Blubaugh (LACA)*

**FY25 S and SOES Initial Collections** - The first traditional and initial SOES collection windows close on Friday, December 20th, and districts will have until midnight to submit data. Data will process over that weekend. ODEW will do a number of things with the data starting on December 23rd.

- Federal Child Count is finalized at the close of the first initial window. This count is for used federal reporting and some federal funding for students with disabilities, and is based on these initial collection windows for both traditional districts and community schools. It is critical that districts review the Federal Child Count report and resolve issues, ensure IEP data is entered, etc.
- Casino Count is also finalized with this reporting window and affects funding. This data will be used to calculate enrollment and be sent to the Department of Taxation for the distribution of the first Casino Payment.
- State Funding - the next Student Collection does not open until January 2, 2025, so there is about a week where S collection data is not being collected. It is important that information submitted during the Initial Collection is as clean as possible since ODEW will be using the data as of December 20th for multiple payments in December and January.
- Additionally, this is a budget year, so these numbers are also used for simulation purposes for the Legislative Service Commission. As the legislature considers different changes to funding, data from the 1st traditional window will be used for simulations throughout the spring as the budget is developed for next school year.

A lot of things are dependent on this first window of data. We are all used to the idea that the “next window replaces the prior window”, however there are some items that are final once the first window closes.

**Holiday Processing Schedule** - This week ODEW will process with a regular schedule, including Wednesday and Thursday. ODEW is currently working on a processing schedule for the upcoming winter holiday break, and most likely will not process every day. There typically is not as much data coming in over that time, as well as ensuring ODEW staff coverage availability for monitoring processing and fixing issues that arise. More details will be available on the December 9th call.

**Initial Exiting Student Follow-up** - This collection closes January 7th. This is the window where CTE follow-up information is pulled. ODEW will send lists soon of entities that have CTE follow-up but have not yet submitted data.

**Q:** When will the FLUP report be updated with the Grads?

**A:** We are hoping this week, but it will depend on staff availability. We finished up with appeals so all grad data is good, so it should be any time now.

**Data Collector** - ODEW is working on getting the new version of the Data Collector (DC) released. One of the features being added is the ability to access the help and documentation about the DC from within the application (the “i” icon) - the “i” will display if there is documentation help for that page. Last week ODEW started developing those documentation pages. With first release, help will not be available for all pages in the DC. The Department would like feedback from ITCs as to which pages would be most beneficial for a user to find with a single click. This will likely be most useful for a new EMIS coordinator, but there are also a lot of features that people don’t realize or have forgotten are there. Please share ideas on what may be most helpful or are “hidden gems” - send an email to David and/or Chad with the URL of the page that appears on the browser, along with a few sentences or bullet points as to what would be most helpful.

#### **Q&A**

**Q:** For the FTE comparisons that are going out, like the ones last week for Career Tech, will there be any more comparisons that will be coming? For instance, one came out on November 20th late in the day for the December payment, asking districts to check data by Friday, November 22nd. This came from Area Coordinators.

**A:** I would expect we will potentially look at that if there are still major issues sometime next week. I don't anticipate there will be any update to that information this week; they are planning to use the information from this morning for that payment. If there are districts that have issues where data needs to be cleaned up for December #2 payment, we may do something again with that next week. But the Area Coordinators usually make a push the first time data is being used for a payment. Sometimes that office sends out another comparison, but sometimes they don't. I haven't heard of any change, so I fully expect they are going to use the latest CTE data for the December #1 payment. ODEW is continuing to work on data comparison, and hopes to have a report released prior to the close of the Initial Student collections, but are not sure if it will happen.

**Upcoming Call Schedule**

Monday, December 9th - ODEW EMIS ITC Call

***"Manual guidance prevails if there is a conflict between the information shared on this call and the EMIS Manual."***