

ODEW EMIS-ITC Call - 02/02/2026

Notes provided by Gretchen Martin (ACCESS) and BreAnn Blubaugh (LACA)

FY26 Staff and Course Collections - ODEW updated the Initial L (L1) closing date as well as the Final L (L2) opening date due to weather challenges last week and schools being closed.

- The Initial L window was extended and now closes this Wednesday, 2/4/26 at 11:59 pm.
- The Final L window will now open next Tuesday, 2/10/26.

There are still 3 entities that have not submitted any data during the Initial collection window. A notice regarding this was sent to ITCs this morning. All districts should be reviewing their valid certification reports and ensuring everything is ready for the Wednesday close.

There will be a short break between the Initial and Final collections to allow for final processing of licensing checks before the Final window opens.

If a district discovers they inadvertently trashed their data or there was a significant issue with their most recent submission during the Initial collection window, it is critical to contact ODEW as soon as possible. ODEW *may* be able to roll their data back to the previous submission if that submission is more accurate, but that can only be done for a very limited timeframe. It is important that all districts carefully review the final set of L1 processing reports.

Upcoming Collections - Several collections are opening this week:

- Final Exiting Student Follow up (FY26)
- Spring Alternate Assessment Collection (FY26)
- Career Tech Accountability Assessment Collection (FY26)
- Other Accountability Assessments (FY26)

FY27 EMIS Changes - Several FY27 changes are out for public comment. Please review these on the EMIS Change page.

<https://education.ohio.gov/Topics/Data/EMIS/EMIS-Documentation/EMIS-Changes/Fiscal-Year-2027-Changes>

Calendars - Districts are strongly encouraged to update and report calendars with Calamity Days from last week sooner rather than later. If a district has issues reaching the minimum required hours on their calendar, they can begin to address them now instead of waiting until later when there are fewer adjustment options.

Q&A

Q: Districts are able to use 3 online days. Should attendance be reported on those days?

A: Yes, any day counted as “in session” on the calendar should have attendance reported for it.

Q: As districts get creative with making up time, like adding 5 minutes to their day, they would have to create all new attendance patterns and FS history, correct?

A: I would suggest districts be careful with that. There is a lot of flexibility in how calendar data gets reported, and a lot of DN attributes that can be used to extend the calendar. If a district does need to add 5 minutes a day every day, then yes - since there is only 1 standard 'hours per day' per calendar attendance grouping - everything would have a new FD record (not an FS record). Hopefully, it doesn't come to that, and districts are close enough that they don't have to do something like extend every day for the rest of the year. Most districts do have extra days built into their calendar, so hopefully most are in good shape. Or if they are just a tiny bit under, they could extend for an hour here or there, because you can extend the length of time on a specific day without setting up a whole new calendar using those DN attributes. But if they change the calendar for all days for the rest of the school year, you are correct - that is creating a new calendar with a new attendance pattern.

Q: Are they limited to 3 online days? Or can they use more?

A: I believe so - that's my memory of the law, but don't quote me on that; that is not my area of expertise. There is at least one district who chose to do 5 remote days in order to keep students learning and engaged, knowing that 2 of those days will not count. I believe that limitation in the law is limited to just what you count in your calendar. If you want to have additional online sessions and not count them in your calendar, you can do so.

<https://education.ohio.gov/Topics/Finance-and-Funding/Finance-Data-and-Information/Guidance-on-Schedule-Change-from-Days-to-Hours/Online-Day-Plans>

Q: We can still add up to 2 PD and 2 teacher conference days for the total calendar hours, correct?

A: Yes, you can still use 2 professional development and 2 teacher conference days for the total calendar hours.

Q: The concerns seem to be preschool and kindergarten grades for hours and it's just the first week of February.

A: Yes, I can understand - KG and PS tend to have shorter calendars, so those are ones they will have to be careful of.

Q: And the district had to have them approved by August 1st.

A: Yes, districts had to adopt an online policy before the school year started to be used for the calamity days.

Q: I have a JVSD that says the law allows the JVS to have more than 3 online days because of home schools being off

A: I am not familiar with what you're saying around JVSDs having more than 3 online days because of home schools being off. That is not something I've heard, but if that becomes an issue, then I'm sure there will be further discussion about that.

Q: There's a new CTAC-300 Level 2 report, and I haven't heard anything about it and haven't seen a report explanation. Do you have any information about it?

A: This is the participation report - this just shows you all the students at the LEA that qualified as a participant. This means that the class will count towards concentrator status. If the student appears as a participant in 2 or more courses, they will be considered a concentrator in that career field. It basically shows all the students enrolled in a Career Tech course and indicates if the student will or will not be considered a participant based on the percentage of the course they are enrolled

in, and/or whether they earned credit in the course. This report explanation is being worked on and will hopefully be published within the next couple of days.

Upcoming Call Schedule

Wednesday, February 11 - EMIS Change call

Wednesday, February 11 - Vendor call

Tuesday, February 17, 2026 - ODEW ITC Call (*moved due to holiday*)

Manual guidance prevails if there is a conflict between the information shared on this call and the EMIS Manual.