

Reporting & StudentInformation v. 25.3.0 Release Training



DATE:

April 20, 2026

PRESENTED BY:

Amy Recker
Management Council

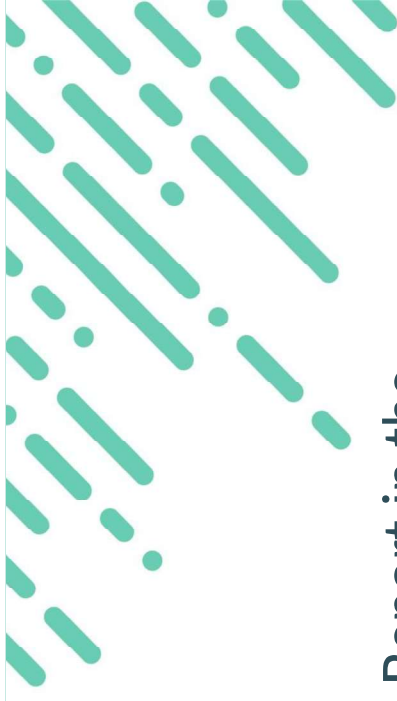
StudentInformation State Support Team

Reporting – Eligibility

Student ASVAB Results Report

- There is a new report named Student ASVAB Results Report in the Eligibility folder. It will include students with their ASVAB scores.

Student ASVAB Results Report						
Student Number	First Name	Last Name	Grade	Test Date	Score	
927000			11	09/01/2025	75	
927000			11	11/01/2025	90	
700330			11	10/10/2025	60	
800372			11	09/01/2023	72	
800372			11	10/07/2025	87	
800372			11	10/01/2024	90	



Student Exemptions/Requirements screen, 1

- Financial Literacy

EMIS Graduation Elements

Last Modified: 01/29/2026 3:41 AM by User: templeman

Student is a Non-Attending Graduate:

CORE Economics and Financial Literacy Requirement Met: ✔

CORE Fine Arts Requirement Met: ⬇

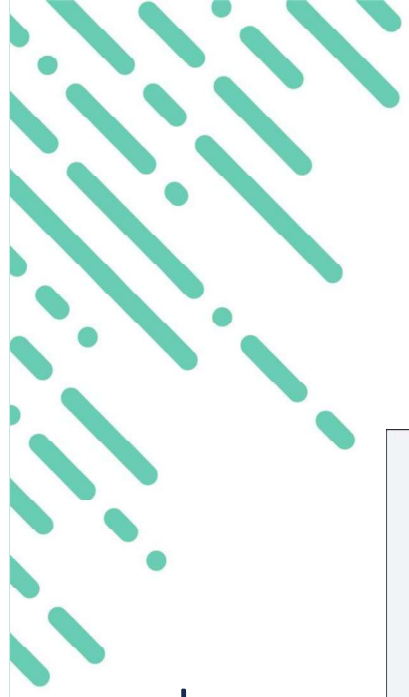
CORE Graduation Requirement Exemption: ⬇

For students with FYB9 ≥ 2023, the FN element is not applicable. These students must either complete a half credit in Financial Literacy or be exempt via program code 520215. District determined student met requirement of

* Student has not opted out of Ohio Core requirement

> Credit Requirement i

English	⬇ In Progress	View
Physical Education	✔ Exempt	View
Math	⬇ In Progress	View
Social Studies	⬇ In Progress	View
EMIS Economics and Financial Literacy	✘ Incomplete	View
Science	⬇ In Progress	View
Health	✔ Completed	View
Electives	⬇ In Progress	View
Fine Arts	✔ Completed	View
Financial Literacy	✔ Exempt	View



- # Student Exemptions/Requirements screen, 2
- Removed Optional Graduation Requirements for students with Fiscal Year Began 9th > 2017
 - Optional Career-Technical Requirements is Alternative Demonstrations of Competency (removed Industry Credential)
 - State System of Diploma Seals is Graduation Readiness Seals

Update Exemptions

Student Exemptions / Requirements

- > Graduation Plan Details
- > EMIS Graduation Elements
- > Optional Graduation Exemptions
- Alternative Demonstrations of Competency

The requirements for demonstrating competency may be found at: <https://education.ohio.gov/Topics/Ohio-s-Graduation-Requirements/Ohio%E2%80%99s-Graduation-Requirements/Demonstrating-Competency/Career-Experience-and-Technical-Skill>

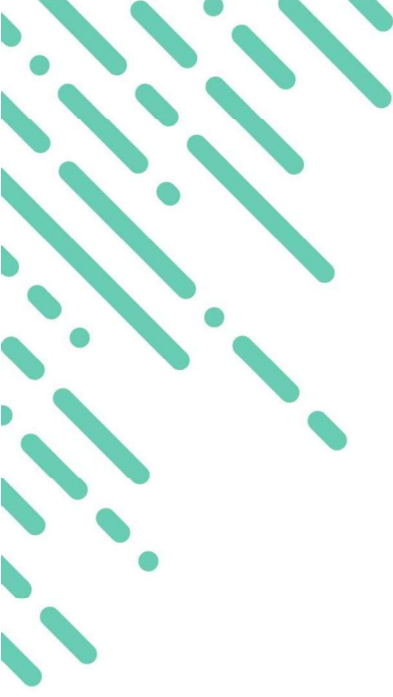
Requirement	Description
<input type="checkbox"/> WebXam (OCTCA)	Earn a cumulative score of proficient or higher on three or more WebXams in a single career pathway
<input type="checkbox"/> Workplace Experience	Complete a workplace experience totaling 250 hours with evidence of positive evaluations
<input type="checkbox"/> Pre-apprenticeship	Complete a pre-apprenticeship in the student's chosen career field to demonstrate competency

- Graduation Readiness Seals

The requirements for earning each seal may be found at: <https://education.ohio.gov/Topics/Ohio-s-Graduation-Requirements/Ohio%E2%80%99s-Graduation-Requirements/Graduation-Seals>



Setting Default School Year



Manage School Settings

School Year: 2025-2026

Status **Default School Year**

From this tab you can edit the default school year.

PLEASE NOTE: Integration will be turned off after setting the new default school year and will need to be manually turned on.



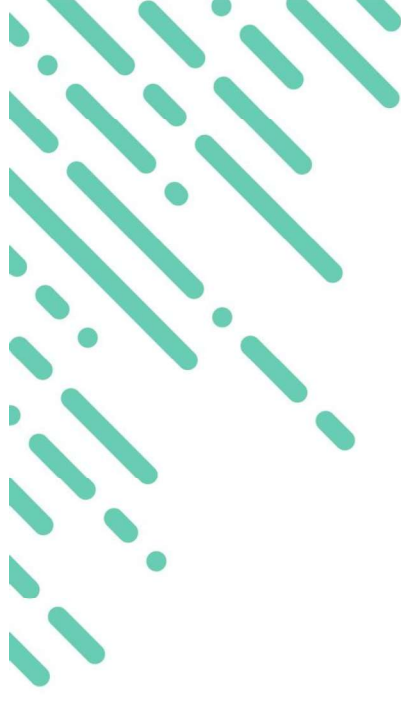


Missing Industry Credentials

- CH11 - NCCER Level 1 - Construction Technology
- CH19 - NCCER Level 1 - Industrial Maintenance Mechanic
- CJ32 - Ohio State Board of Nursing - Certified Community Health Worker
- CL11 - Programmable Logic Controllers Certification - Siemens
- CP57 - Tableau Desktop Certified Associate
- <https://education.ohio.gov/Topics/Ohio-s-Graduation-Requirements/Contacts-and-Resources/Industry-Recognized-Credentials/Industry-Recognized-Credentials-by-Career-Field>



Missing Industry Credential Career Fields, SOSCS-1136 (SIAC Priority A)



Agriculture		In Progress
CR05	Snap-on Multimeter Certification	Completed 3 Points Earned 3
Total Points Earned 3 earned / 12 required		
Engineering		In Progress
CR05	Snap-on Multimeter Certification	Completed 3 Points Earned 3
Total Points Earned 3 earned / 12 required		
Manufacturing		In Progress
CR05	Snap-on Multimeter Certification	Completed 3 Points Earned 3
Total Points Earned 3 earned / 12 required		
Transportation		In Progress
CR05	Snap-on Multimeter Certification	Completed 3 Points Earned 3
Total Points Earned 3 earned / 12 required		



R701 – Schedule Card Formatter

PBSIS-40669 (SIAC Priority A)

- When trying to run schedules for a group of students and using the parent address, if one of the students had a primary contact with no home address saved, the report would randomly list unrelated contact information for students. This has been fixed. In this scenario, the correct contact information now displays on the report regardless if the primary contact has a home address.



Student Requests & Assignments, 1

Student Requests

Public Course Requests

- Course Requests that are imported using the Student Course Request Import, display on the Student Requests & Assignments page, Student Requests page and Public Course Requests page and Public Request Status. Students and guardians will not be able to modify these requests unless the Request is unlocked in StudentInformation.

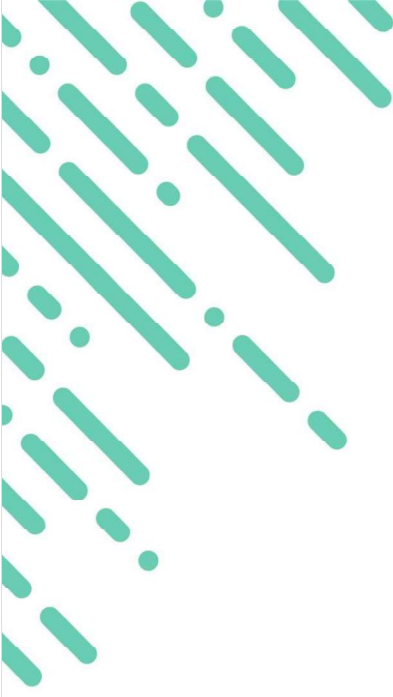
The screenshot displays the SIS interface for Black River High School, showing course requests and assignments. The interface is divided into several sections:

- Request Table:** A table with columns for Request, Primary, Alt., Course, Sec, Start, and Drop. It lists four requests: 1110A, 1110B, 2100A, and 2100B.
- Assignment Table:** A table with columns for Assignment, Course, and Sec. It lists four assignments: 1110A, 1110B, 2100A, and 2100B.
- Form Fields:** Fields for Primary Course (2100B), Alternate Course, Priority (9), Teacher, and Period. There are checkboxes for 'Exclude' and 'Show Active Only'.
- Request Status:** A yellow box indicating the request status is 'Locked'.
- Buttons:** 'Run Scheduler' and 'Schedule Study Halls' buttons are visible.
- Navigation:** The top navigation bar shows 'Student Information > SIS > Student > Student Schedule > Request/Assignments' and 'BLACK RIVER HIGH SCHOOL'.

Student Requests & Assignments, 2

Student Requests

Public Course Requests



Student Requests
 From this screen, you can display, add, change and delete data pertaining to course/group requests.

Student: [Redacted]
 Primary Course: 1110B
 Alternate Course: [Blank]
 Priority: 9
 Teacher: [Blank]
 Period: [Blank]

Use Primary Course Priority Or leave blank to use the primary course priority automatically

Request Status: Locked Approved

Request Action: Exclude Exclude

Student Information

Guardian Miss Request Rule Created Guardian Created Student Created

Student Guardian Pending Student Pending Guardian Locked Guardian Approved Student Committed

Buttons: Save, Cancel, < Prev Request, Next Request >

Course Requests

After finalizing your requests, remember to "Review Requests".

Course	Course Name	Teacher	Period	Credits	Alt Course
1110A	ENGLISH 11			0.50	
1110B	ENGLISH 11			0.50	
2100A	GEOMETRY			0.50	
2100B	GEOMETRY			0.50	



Social Security Number removed

- R701 – Schedule Card Formatter
 - Omit Social Security Number checkbox was removed from the Selection Criteria tab
 - Omit All SSN Info selection was removed from the Selection Summary tab
 - SSN was removed from Schedule Card Formats 4, 5 and 16
- Student with No SSNO (SSNO) report removed



- # Update FS Attendance to FM Attendance, 1
- In v.25.3 the FM Attendance tab replaces the FS Attendance tab
 - The attendance data has been removed from the FS transfer record

Q, Go To Student Information > SIS > Student > Edit Profile

Edit Student Profile

From this screen, you can display and change information regarding [Attendance](#).

General Additional Custom Private FS-Standing **FM-Attendance** FS-Attributes FM-Graduate Transportation
Absence Alerts & Interventions

Start Date	Withdrawal Reason	School Year		Other SY		Other SY	
		Attendance Hours	Unexcused Absence Hours	Attendance Hours	Unexcused Absence Hours	Attendance Hours	Unexcused Absence Hours
12/1/2025	**	628.20	0.00	5.40	0.00	0.00	0.00
7/1/2025	**	408.00	0.00	0.00	0.00	0.00	0.00

Show Current Year Only

Last Modified: 04/16/2028 2:28 PM by User: templeman

Effective Start Date: 12/1/2025

District Withdrawal Date:

The relation between Days and Hours may not be equal due to the accuracy of the calculations and values entered on the calendars. Days are for reference only, hours will be reported.

	Current Entity		Other Entity	
	Days	Hours	Days	Hours
Attendance	98.00	628.20	0.00	0.00
Excused Absence	0.00	0.00	0.00	0.00
Unexcused Absence	1.00	5.40	0.00	0.00



Update FS Attendance to FM Attendance, 2

- When running Period S transfers to the Data Collector, the FM Attendance Data will be transferred in a .csv file rather than a .txt file
- When transferring the FM record with the other Period S transfer files, it will appear in the Settings/Management Batch/Report Management screen as a separate item
- The extract can be opened and viewed in the .csv format

Job Type	Job Name	Job Description	Job Status	School Name	Date Added
<input type="checkbox"/> EMS Table File Extract	DASL_EMIS_EXTRACT	>StudentCollectionTransferFM	Complete		4/18/2028 3:19:58 PM
<input type="checkbox"/> EMS Table File Extract	DASL_EMIS_EXTRACT	>StudentCollectionTransferFS	Complete		4/18/2028 3:19:57 PM

StudentInformation > EMIS > Student Reporting Coll. (S)

EMIS - Create Transfer Files - Select Files

From this screen, you can transfer Student Collection (S) records.

Request Type: Program Selection

Select all transfers

- Transfer - Existing Student Follow-Up (FW)
- Transfer - Existing Student Industry Credentials (GW)
- Transfer - Organization - General Information (DN)
- Transfer - Student Acceleration (FB)
- Transfer - Student Attributes - Effective Date (FD)
- Transfer - Student Attributes - No Date (FN)
- Transfer - Student Contact (FF)
- Transfer - Student Contact Address (FG)
- Transfer - Student Demographic (GI)
- Transfer - Student Demographic - Race Detail (GJ)
- Transfer - Student Detailed Attendance (FM)
- Transfer - Student Discipline (GD)
- Transfer - Student Gifted Education (GG)
- Transfer - Student Non-graduate Core Summary (GC)
- Transfer - Student Program (GQ)
- Transfer - Student Reported in Error (FX)
- Transfer - Student Special Ed. Graduation Requirement (FE)
- Transfer - Student Special Education (GE)
- Transfer - Student Standing (FS)
- Transfer - Student Summer Withdrawal (FL)
- Transfer - Student Withdrawal Override (FC)

Transfer Type: *

File transfer

File transfer for Data Collector

< Back Submit Cancel



Update FS Attendance to FM Attendance, 3

- When running the 'file transfer' to view the data for records that are being sent in a .csv format, districts can open the file and view it in excel to see the data that will be sent when they choose the File Transfer to Data Collector option.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Sort Type	Fiscal Year	Data Sets	District IRN	ENIS Student ID Number	Assessment Type Code	Test Grade Level	Assessment Area Code	Test Date	Test Day of the Month	Required Test Type	Grade Level of Student at Time of Test	Type of Accommodation	Score Not Reported	Score	
2	FA	2026 A				**	M	ENG	2025/02	28	STR	**	C	***	***	
3	FA	2026 A				**	R	ENG	2025/02	28	STR	**	C	***	***	
4	FA	2026 A				**	S	ENG	2025/02	28	STR	**	C	***	***	
5	FA	2026 A				**	M	ENG	2025/02	01	STR	**	C	015	015	
6	FA	2026 A				**	R	ENG	2025/02	01	STR	**	C	015	015	
7	FA	2026 A				**	S	ENG	2025/02	01	STR	**	C	014	014	
8	FA	2026 A				**	M	ENG	2025/02	01	STR	**	C	011	011	
9	FA	2026 A				**	R	ENG	2025/02	01	STR	**	C	011	011	
10	FA	2026 A				**	S	ENG	2025/02	01	STR	**	C	013	013	
11	FA	2026 A				**	M	ENG	2025/02	01	STR	**	C	010	010	
12	FA	2026 A				**	R	ENG	2025/02	01	STR	**	C	010	010	
13	FA	2026 A				**	S	ENG	2025/02	01	STR	**	C	010	010	
14	FA	2026 A				**	M	ENG	2025/02	01	STR	**	C	016	016	
15	FA	2026 A				**	R	ENG	2025/02	01	STR	**	C	016	016	
16	FA	2026 A				**	S	ENG	2025/02	01	STR	**	C	013	013	



Period S FN Transfer File

- The Student Attributes No Date (FN) transfer file has also been updated to move to the Data Collector in the .csv format.
- Student Information will periodically be updating the various transfer files to accommodate the .csv format while moving away from the .txt formatted transfer files.
- Both the FM Attendance and the FN Student Attributes will be transferred as .csv files in Period S.



Period A Assessment Transfer Files

- When adding the CLEP assessment to StudentInformation, it was set up so that the transfer would be in the .csv format when submitted to the Data Collector as required.
- In v.25.3 ALL Period A assessments will be transferred in the .csv format; Period G are not updated at this time.
- The test date columns in the .csv transfer files are set up to include the Test Date (CCYY/MM) and a Test Day of the Month (DD)

Q Go To StudentInformation > EMIS > Assessment Reporting Coll. (A)

EMIS - Create Transfer Files - Select Files

From this screen, you can transfer Assessment Collection (A) records.

Request Type Program Selection

- Select all transfers
- Transfer - ACT (AC)
- Transfer - AP (AP)
- Transfer - CLEP (CL)
- Transfer - CTE Industry Credential (GW)
- Transfer - CTE Student Assessment - OCTCA (GY)
- Transfer - DPR Growth Assessment (GD)
- Transfer - End of Course (GE)
- Transfer - HS Alternate Assessments (GX)
- Transfer - International Baccalaureate (IB)
- Transfer - KRA (GO)
- Transfer - Next Generation Assessment Grades 3-8 (GN)
- Transfer - OELPA (GF)
- Transfer - Preschool COS (GM)
- Transfer - Reading Diagnostic (RD)
- Transfer - SAT (SA)
- Transfer - Student Achievement OAA (GA)
- Transfer - Tier 1 Dyslexia Screener (DS)
- Transfer - WorkKeys (WK)

Transfer Type:

File transfer

File transfer for Data Collector

< Back Submit Cancel



Questions?
