

Seneca East Middle/High School

Home of the Tigers



Absence Intervention Form **Excessive Absences**

Name of Student: _____

Grade of Student _____

Date: _____

Hours of Absences That Qualified Student for this Absence Intervention Plan:

(Circle)

A. 38 or more hours in a school month with or without a legitimate excuse (30-day period) (5.6 days)

B. 65 or more hours in a year with or without a legitimate excuse (9.6 days)

Current Number of Hours Missing from School (with or without legitimate excuse)

Day Equivalency _____

Review From Mediation With Student

Rationale from Mediation on Student Absences _____

Has The Rationale...

(Circle)

Changed?

Remained the Same?

What Was The Summary of the Plan and Attendance Goal from Mediation? _____

What was the Reason for the Plan's and/or Goal's Failure? _____

AIP

Strategies To REACH My Attendance Goals (Please select those the team feels will most improve student attendance): (Circle and Student Initial Those That Are Agreed Upon)

I. I will agree to making school a priority every day. Initial: _____

II. I will keep track of my attendance and any further absences. Initial: _____

III. I will set my alarm clock for _____ a.m. Initial: _____

IV. If I am sick and can utilize the school's clinic, I will do so. Initial: _____

V. If I miss the bus, I will make every effort to contact my parents a relative, a neighbor, etc. who can get me to school. Initial: _____

VI. I will set up medical and dental appointments for after school
**Please note that a number of continued, non-successive appointments will extend this process since students are still missing hours from school. Initial: _____

VII. If I set up a medical or dental appointment during school, I will come back to school immediately after. Initial: _____

VIII. When I am struggling with a challenge that is keeping me from school, I will seek out an adult at the school who can help, preferably someone in the guidance department. Initial: _____

IX. When I am faced with being unmotivated to come to school, I will get up and go anyway knowing that being at school will make me more successful in my classes. Initial: _____

X. Other:_____

_____ Initial:_____

To Improve My Attendance, I Commit to the Following:

I. _____

II. _____

III. _____

My Goal Is To Improve My Attendance. I Will Commit To Missing No More Than....

_____ Days for the next 30-day period (with or without legitimate excuse).

*****Absence Reports are checked every Friday**

Signatures

Student Signature:_____ **Date**_____

Parent Signature:_____ **Date**_____

Administration/Designee Signature_____ **Date**_____

Other Signature:_____ **Date**_____

Other Signature:_____ **Date**_____