

DISTRICT TREASURER/CFO

South Range Local Schools

Date Posted: July 27, 2021

Application Deadline: August 13, 2021 or until filled

Job Description: The South Range Local School Board of Education is seeking a Treasurer/CFO to lead their district in a fiscally responsible manner.

Candidates shall possess or demonstrate the following:

- Positive personality with a high degree of integrity, honesty, enthusiasm, energy and dedication.
- Understanding of public school finance, budgets, appropriations, payroll and business operations.
- Understanding and experience with local tax structures and levies.
- Ability to work with the Board of Education, Superintendent, employees, students, parents and community.
- Ability to effectively communicate and answer questions about school finance.
- Ability to develop and nurture ongoing relationships with stakeholders.
- Ability to maintain a atmosphere of trust and respect
- Comprehensive technology skillset.
- Experience with financial forecasts both short and long term.
- Experience with budget development and oversight.
- Knowledge of State and Federal Financial Policies.
- Knowledge of asset tracking.
- Knowledge of state and local reporting requirements.
- Knowledge of cooperative consortia purchasing.
- Ability to supervise the payroll department.
- Holds an Ohio Treasurer Certificate or License.
- Character and professionalism that reflects well upon the school district.

Application Process:

Send the following documents to Jen Lane, Board Secretary: jlane@southrange.org

- Letter of Application
- Resume
- Three letters of recommendation (2 professional) with name and phone number
- Copy of Current Ohio Treasurer's License