

# Licking Heights Local Schools

Seeking qualified applicants for  
the position of  
**CFO/TREASURER**

**APPLICATION DEADLINE:  
MAY 13, 2016**



[www.lhschools.org](http://www.lhschools.org)

## The Vacancy

The vacancy is created by the resignation of the current treasurer who has served the district for 2 years.

## The Community

The Licking Heights Local School District is located approximately 20 minutes east of Columbus, providing the residents the best of both worlds with a small community in a semirural environment that is situated close to the major and vibrant state capital. Notable companies located in the district are: Bath & Body Works, Victoria's Secret, TS Tech USA, Lowe's and American Electric Power. The district entered into a partnership with the City of New Albany to abate a large commercial corridor, in favor of income taxes, to continue the development between New Albany and Granville, Ohio.

## Leadership Criteria

The CFO/Treasurer is responsible for overseeing the entire financial operations of the school district, the accuracy and timeliness of all state and federal reporting, the development of the annual district operating budget and the Five Year Forecast. The CFO is an active participant of the senior leadership team and will provide leadership for the district in the areas of: finance, strategic planning, program development, legislation and is a resource for business and the district's human resource department.

The successful candidate is expected to demonstrate independence and innovation and also to work well within a team. The Licking Heights School Board, administration and staff function in a collaborative environment to enhance the educational environment that is especially focused on students.

## Qualifications

Licking Heights is seeking a treasurer who promotes success for all students by demonstrating the following:

- \* A valid Ohio Treasurer's license/certificate or ability to obtain one
- \* Experience in budget preparation, fiscal and contract management and fiscal strategic planning, including building projects
- \* Demonstrating positive, decisive, organized leadership
- \* Knowledge of the Ohio Revised Code
- \* Mobilizing community resources
- \* Exhibiting integrity, fairness and ethical standards of conduct
- \* Communicating effectively with the Board, administrators, staff, students, parents and community
- \* Providing a record of excellence from his/her current district
- \* Possessing the financial experience to guide the district through the fiscal challenges now facing Ohio school districts.

## Salary and Contract

The Board intends to offer the successful candidate a contract, as per law. The base salary range is \$90,000 to \$115,000, but is negotiable and commensurate with experience and qualifications.

## The School District

The Licking Heights School District is located on the border of Licking and Franklin Counties in Pataskala. Current district enrollment is 4,194 students. Our students attend one high school, one middle school and three elementary schools. The student population is growing rapidly and has more than doubled in size since 2003. Licking Heights is the third fastest growing district in Ohio. As a result of our continued growth, we have added modular units at the middle and high schools. We are looking forward to building a new high school in the near future.

Licking Heights was recently recognized as one of the top seven school districts in Central Ohio based on grades earned on the district report card. The State of Ohio named Licking Heights High School to the list of just 98 elite 2014 Schools of Promise and Battelle gave the district a 2014 SOAR Award for Significant Progress. With a diverse student population speaking 28 different languages, the district focuses on student learning and achievement while looking toward the future, as it continues to be recognized as a leader in innovative best practice. Licking Heights is rich in parent and community support.

## Mission Statement

In partnership with students, family and community, Licking Heights Local School District ensures that all students acquire skills, knowledge and expertise to succeed as effective citizens and workers in the 21st century.

## Financial Data

**Total Valuation** **\$523,390,330**

### Mills

Inside	4.8000
Effective Res/Ag	51.7228

### Appropriations

General Fund	\$38,265,536
Total Funds	\$51,688,037

**Expenditure per Pupil** **\$9,877**

### General Fund Revenue

Local Taxes	54.9%
State	35.4%
Other	9.7%

**Enrollment (FY 2016)** **4,194**

### Number of Employees:

Certificated	262
Classified/Exempt	128
Administrators	17

### Licking Heights Board of Education

Nicole Roth, President	5 Years
Richard Wand, Vice-President	6 Years
Brian Bagley	5 Years
Tracy Russ	2 Years
Matthew Satterwhite	9 Years

## Tentative Timeline

Announce Vacancy	April 29
Application Deadline	May 13
Interviews Begin	May 16
Act to Employ	June
Employment Begins	August 1

## The Application Process

Qualified individuals are encouraged to apply. Please submit:

- ✓ A cover letter emphasizing qualifications, recent achievements & reasons for interest
- ✓ An up-to-date resume
- ✓ A copy of current Ohio Treasurer's license

Please send the above materials to: Ms. Kim Henderson, Director of Human Resources and Student Discipline, email [khenderson@laca.org](mailto:khenderson@laca.org), or to the following address:

Licking Heights Local Schools  
Treasurer Search  
6539 Summit Road, SW  
Pataskala, Ohio 43026

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