



# Upper Arlington Schools

1950 North Mallway~Upper Arlington, Ohio 43221~TEL (614) 487-5000~FAX (614) 487-5012

## Payroll Vacancy

**Posted: February 21, 2017**

The following position is available with the Upper Arlington City School District. This position is not part of the classified bargaining unit. Individuals should indicate an interest to Kristy Garrison, by email to [kgarrison@uaschools.org](mailto:kgarrison@uaschools.org) or in writing to her at the Central Office no later than 4:00, Friday, March 10, 2017.

<i><b>POSITION</b></i>	<i><b>BUILDING/HOURS</b></i>	<i><b>EFFECTIVE</b></i>	<i><b>SALARY</b></i>
Financial Associate	Central Office 12 Months	Immediately	\$40,000 - \$55,000

Successful applicants shall have past experience in payroll and employee benefits (minimum of 2 years in a school setting preferred). Applicants shall have sound mathematical skills, communication skills and ability to work in a team atmosphere.

*The position will remain open until a qualified candidate is approved by the Upper Arlington Board of Education.*

*Upper Arlington City School District is an Equal Opportunity Employer*