

# Spencerville Local School District

## TREASURER'S JOB POSTING

The Spencerville Local School District is seeking qualified applicants for the position of Treasurer. This vacancy is the result of the departure of the current Treasurer after 30 years of service with the district.

The Board has identified the following qualifications as having particular importance for the position of Treasurer.

- A valid Ohio School Treasurer License or the ability to obtain one along with public sector financial management experience.
- A comprehensive understanding of Ohio school law, finance and regulations and financial reporting.
- Self-starting skills with a positive team attitude.
- Keen business management skills in the areas of long-range planning, fiscal forecasting, investing, personal management, collective bargaining and insurance management.
- Excellent analytical, listening, verbal and writing skills, and the ability to professionally convey pertinent information to the Board, Superintendent, Staff and Community.
- The skill and ability to effectively work with the Board, Superintendent and other District Administrators to serve as a contributing member of the management team.
- Strong multi-tasking skills, with the ability to organize and synthesize information efficiently.
- Ability to utilize technology effectively to ensure timely reports as well as communication with the public.
- Experience with and knowledge of The Ohio Bureau of Worker's Compensation.
- Personal integrity, as well as a record of being loyal, positive, enthusiastic and organized with a strong work ethic.
- Thorough knowledge of and successful experience in sound fiscal management practices.

The Board will provide a competitive compensation package. A multi-year contract with provisions for annual review will be offered. The actual salary and fringe benefits will be commensurate with the education and experience of the candidate.

**The tentative timetable is as follows:**

**Officially launch search:** June 18, 2018

**Interviews begin:** Tentatively Week of July 16, 2018

**Application Deadline:** July 10, 2018

**Duties to begin:** November 1, 2018

All interested parties should submit the following: a letter of interest outlining qualifications and reason for interest in the position; completed application form (found on the Allen County Educational Service Center website <http://www.allencountyesc.org/employment/>); copy of current Ohio School Treasurer license; updated resume; credentials and transcripts; three current letters of professional reference, copy of a recent audit report; and a sample communication to staff, community, or Board of Education.

**Contact: Dennis Fuge, Superintendent**

**Email: [fuged@svbearcats.org](mailto:fuged@svbearcats.org)**

**Phone: 419.647.4111, Ext. 3205**

The Spencerville Local School District is an equal opportunity employer and does not discriminate against any employee, prospective employee/applicant on the basis of race, color, religion, national origin, sex, disability, sexual orientation, age or other protected categories in respect to hiring, work assignment, compensation and advancement or promotion.