



# Upper Arlington Schools

1950 North Mallway~Upper Arlington, Ohio 43221~TEL (614) 487-5000~FAX (614) 487-5012

## Accountant Vacancy

**Posted: December 19, 2018**

The following position is available with the Upper Arlington City School District. This position is not part of the classified bargaining unit. Individuals should submit a resume and cover letter to Kristy Garrison by email at [kgarrison@uaschools.org](mailto:kgarrison@uaschools.org) no later than 4:00 pm, Friday, January 11<sup>th</sup>, 2019.

<i><b>POSITION</b></i>	<i><b>BUILDING/HOURS</b></i>	<i><b>EFFECTIVE</b></i>	<i><b>SALARY</b></i>
Accountant	Central Office 12 Months	Immediately	\$50,000 - \$65,000

### Qualifications:

- Bachelor's degree in accounting, business management or related field from an accredited college or university
- Experience with state software for school districts (USAS and USPS) strongly preferred
- Formal training/experience in accounting and fiscal procedures
- Ability to communicate ideas and directives clearly and effectively both orally and in writing
- Such alternatives to the above qualifications as the Treasurer or Board of Education may find appropriate

*The position will remain open until a qualified candidate is approved by the Upper Arlington Board of Education.*

*Upper Arlington City School District is an Equal Opportunity Employer*