



Student FTEs

MVSBO – March 19, 2019

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Focus



- EMIS Data
- Calculation of Original FTEs
- Weighted Factors
- FTE Adjustments
- Who is on my Report?
- FS Standing Coding
- Saving Reports

EMIS Data

EMIS data is used for

- Generation of Student FTEs
- Population of Data in ODDEX
 - Student Cross Reference (SCR)
 - SOES
 - Tuition
 - Records-Special Education Events
 - College Credit Plus

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EMIS Data, cont'd

EMIS data is used for

- Accountability - Local Report Card
- Accountability Measures Related to Funding
 - K-3 Literacy Funding
 - Graduation Bonus Funding
 - Third Grade Reading Bonus Funding
- Elements used for Funding and Accountability
 - Economic Disadvantage
 - Limited English
 - Special Education
 - Gifted Education
 - Career Tech Education

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Funding Not Subject to the CAP or Guarantee (not a complete list)

- Career Tech Funding
- Preschool Special Education Funding
- Educational Service Center Transfer
- Open Enrollment Adjustment
- Community School Transfer
- STEM School Transfer
- Scholarship Transfer
- Other Adjustments for Contract Career Tech and Special Education Cooperative Services

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Data Integrity

- Verify accurate and complete data
 - FTE Reports use your EMIS data and data from other entities
 - FY19 Live EMIS data is being used for funding
- Don't just focus on adjustments
- FTE Data can be incorrect with no error generated
- Who is reviewing your district's FTE reports?

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FTE Reports

Collection Requests Collection Status Submissions Progress **Reports** Archives Preferences

Collection Requests Summary > Level 2 Reports

Reports
[Level 1 Reports](#) [Level 2 Reports](#) [Received Files](#)
[Level 2 Reports](#)

Choose the filter criteria then click the Show Reports link to generate the list of Level 2 reports matching these criteria. To see the option to Generate a single .zip file for all reports (.csv), you must select a single Collection Request, or a single Category (and select a single LEA).

Filter Options

LEA: Use IRN below Collection Request: FY19-S-TRAD Init Data Set: All School Year: All Category: All

LEA IRN: ☐ Show closed collections
 Processed on or after: (mm/dd/yyyy)
 With Data Only: ☐ Exclude reports with 0 rows

Display Options

Group By: ☒ Collection Request ☐ LEA ☐ Level 2 Report ☐ Category

[Show Reports](#) [Restore Defaults](#) [Reset Date Textboxes](#)
[Deinstall All Categories](#)

(Total Count: 15)

Collection Request / Report Name	LEA	Fatal	Critical	Warn	Info	Total	Category	Data Set	Process Date	Last Upd Date	Submission
Beginning of Year Student Collection (FY19) (2019S-ITRDP)											
IFCCD-001 Federal Child Count Detail		12	2	22	75	116	Student	S	11/28/18 00:00	11/28/18 00:00	Unknown
IFCCS-001 Federal Child Count Statement of Assurances		0	0	0	15	15	Student	S	11/28/18 00:00	11/28/18 00:00	Unknown
IFTED-001 FTE Detail		94	3	0	798	897	Funding	S	11/29/18 00:00	11/29/18 00:00	Unknown
IFTED-003 FTE Adjustments		0	23	94	0	127	Funding	S	11/29/18 00:00	11/29/18 00:00	Unknown

(Count: 15)

From the Level 2 Report link from the Student/SOES collection you can generate the FTE Detail and FTE Adjustment Reports

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What is an FTE?

Full Time Equivalency

- A student's enrolled hours multiplied by the percent of time, then divided by total calendar hours
- Students reported as disadvantaged, limited English, or identified with a disability and served, generate weighted funding based on categories and the student's FTE

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Calculation of Original FTEs

- Generated using EMIS data
- Could use a calendar other than one you are reporting
- Could use another entity's data
- Could be incorrect

M	N	O	P	Q	R	FTE Detail Report column ORIG FTE				
FTE	FUND	ENRL	ENRL END	ADJSTD	SPECED	LEGAL	STDNT	SENT	SENT	SE
PTRN	START	ENRL END	ADJSTD	SPECED	DIST OF	PCT OF	REASON	REASON	RE	
CODE	DATE	DATE	ORIG FT	FTE	CAT FTE	RES IRI	TIME	1	1 PCT	2
NFRG	10/02/2017	12/31/2500	0.82222	0		222222	50	-		-

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Calculation of Original FTE

School Aged Student

Enrolled Hours X Percent of Time

Total Hours on Calendar

Preschool*

Enrolled Days

Total Days on Calendar

*Only preschool students with disabilities generate FTEs

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Multiple FTE Calculations

- Throughout the school year students may have
 - multiple Student Standing (FS) records
 - multiple Student Attribute (FD) records
- These records can generate multiple FTE calculations and additional rows on the FTE Detail Report

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Enrolled Dates

- Enrollment
- Withdrawal
- Uses student's EMIS Calendar to determine hours enrolled
- Separated into each FTE calculation
- FTE is projected while the record is open

ENRL START DATE	ENRL END DATE	ORIG FTE	ADJSTD FTE	ADJSTD SPECED CAT FTE		Total Enroll For This Rec	Total For This Cal
07/01/2017	09/26/2017	0.162561	0.162561	0.162561		167.16	1028.29
09/27/2017	10/04/2017	0.03216	0.03216	0.03216		33.07	1028.29
10/05/2017	12/31/2500	0.805279	0.805279	0.805279		828.06	1028.29

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Percent of Time

High School Students

- Five Credit Rule (not to be used by community schools) OR
- Amount of time educated (hours per day)
- Use the method that generates the greater percent of time

Verify “Sent To” Percent of Time

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Percent of Time, cont'd

- Grade KG through 8 students
 - Amount of time educated (hours per day)
- Preschool Students
 - FY19 EMIS Change 60837
 - Report actual percent of time value similar to school aged students
 - Does not effect preschool funding

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Calendars and Students

- Calendars are used as the denominator for the Student FTE calculation
- Calendar Data and Student Data meet on the FTE Report
 - Calendars are reported in Calendar Collections
 - Student Attendance Patterns are reported in Student Collections
- Calendar changes can create separate FTE calculations on the FTE Detail Report

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Calendar Maintenance

- Total Hours on Calendar
 - First and Last Day of School
 - School days
 - Non School Days
 - Lengthened Days
 - Shortened Days
- Used to create the denominator of the FTE Calculation

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EMIS Calendars

Calendar Determination Process

- Calendar from your LEA
- Calendar from educating district
- Calendar from JVSD
- State Calendar
 - 8/21/2018 - 5/31/2019 with 1086 total hours
 - 999999-999999-**-**

CAL DIST IRN	CAL BLDG IRN	CAL GRADE LEVEL	CAL ATTENDANCE PATTERN
111111	111111	06	FE
141414	141414	**	**
606060	606060	12	SR
999999	999999	**	**

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School Aged Student FTE

Enrolled Hours X Percent of Time

Total Hours on Calendar

$$\frac{1100 \text{ hours enrolled} \times 100\%}{1100 \text{ hours on calendar}} = 1.0 \text{ FTE}$$

$$\frac{600 \text{ hours enrolled} \times 100\%}{1100 \text{ hours on calendar}} = 0.545454 \text{ FTE}$$

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Preschool Student FTE

Enrolled Days

Total Days on Calendar

$$\frac{160 \text{ days enrolled}}{160 \text{ days on calendar}} = 1.0 \text{ FTE}$$

$$\frac{124 \text{ days enrolled}}{160 \text{ days on calendar}} = 0.775 \text{ FTE}$$

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Senior Example

Graduating seniors attend three days less than other students and left on a regular calendar

$$\frac{1082 \text{ hours enrolled} \times 100\%}{1100 \text{ hours on calendar}} = 0.983636 \text{ FTE}$$

If placed on a Senior Calendar that includes the days they are required to attend

$$\frac{1082 \text{ hours enrolled} \times 100\%}{1082 \text{ hours on calendar}} = 1.0 \text{ FTE}$$

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Weighted Factors

- Disability Condition
- Economic Disadvantage
- Limited English
 - Verify
 - Reported values
 - Start and End dates

STATE EQUIV GRADE LEVEL CODE	DISAB CNDTN CODE	SPECED CAT CODE	ECON DISADV FLAG	LEP CODE
10	**	*	N	Y
11	10	2	N	N
11	10	2	Y	Y
11	08	3	N	N

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FTE Adjustment Report

Currently 29 different FTE adjustments

- Some adjustments can be corrected some cannot
- Adjustments have to be considered on a case by case basis
- Use ODDEX SCR, SOES, and Records to troubleshoot adjustments
- Refer to the FTE Detail Report Explanation for adjustment information

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A Few FTE Adjustments

Over One FTE

- Verify enrollment/withdrawal dates
- Last enrolled entity only receives up to the remainder of FTE

Date Overlaps

- Verify enrollment/withdrawal dates
- Overlaps are not funded

Percent of Time over 100%

- Reduced to bring student FTE down to 1

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ODDEX SCR EPCT Conflict Code

Check the SCR for students with EPCT

- EPCT - Exceeded percent of time for student; students total percent of time exceeds 100%; critical, does impact funding for a student
- More than one entity reporting the student and the total percent of time > 100%
- In best interest of both entities to correct

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FTE Adjustments, cont'd

Review the FTE Detail and the FTE Adjustment Report together

- FTE Detail Report contains the FTE that will be funded "ADJSTD FTE"
- The FTE Adjustment Report contains the amount being adjusted "ADJSTD FTE" (between specific dates)

FTE Detail Report

															AC	AD										
FUND	ENRL																									
PTTRN	START	ENRL	END	ADJSTD	SPECED	DIST	PCT	OF	REASON	REASON	REASON	REASON	REASON	REASON	REASON	REASON	REASON	REASON	REASON	REASON	REASON	REASON	REASON	REASON	REASON	REASON
CODE	DATE	DATE	ORIG	FTE	CAT	FTE	RES	IRI	TIME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
NFRG	10/02/2017	12/31/2500	0.82222	0					222222	50	-															

Use the Adjusted FTE when reconciling FTE data to the SFPR

															AC	AD

Disability Not Funded Adjustment

- Occurs when a student is reported with a disability and no active IEP for a period of time throughout the school year
- Sometimes fixable sometimes not
- Possible use of an NIEP special education event to bridge funding
 - Refer to the Special Education Event (GE) section of the EMIS Manual

Disability Not Funded FT0005

Adjusted Special Education Category
FTE is reduced for a specific period of
time

FTE Detail Report		ENRL END DATE	ORIG FTE	ADJSTD FTE	ADJSTD SPECED CAT FTE	LEGAL DIST OF RES IRN	STDNT PCT OF TIME	SENT REASON 1	SENT REASON 1 PCT	SENT REASON 2	SENT REASON 2 PCT	STATE EQUIV GRADE LEVEL CODE	DISAB CNDTN CODE	SPECED CAT CODE
PSRD	04/02/2018	12/31/2500	0.226277	0.226277		222222	50	-		-		PS	12	6
RGJV	07/01/2017	12/31/2500		1	0.854485	222222	100	-		-		02	05	1
PSRD	05/07/2018	12/31/2500	0.087591	0.087591		222222	50	-		-		PS	05	1

FTE Adjustment Report		FTE FUND PTTRN CODE	ENRL START DATE	ENRL END DATE	LEGAL DIST OF RES IRN	ORIG FTE	ADJSTD FTE	ADJSMNT START DATE	ADJSMNT END DATE	STATE EQUIV GRADE LEVEL CODE
FT0005	Disability - no IEP	PSRD	04/02/2018	12/31/2500	044180		-0.226277	04/02/2018	05/24/2018	PS
FT0005	Disability - no IEP	RGJV	07/01/2017	12/31/2500	044180		-0.145515	04/20/2018	05/24/2018	02
FT0005	Disability - no IEP	PSRD	05/07/2018	12/31/2500	044180		-0.087591	05/07/2018	05/24/2018	PS

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ODDEX – Special Education

Student with FT0005 Disability - No IEP Result Code

K	L	M	N	O	P	Q	R	S	T	U	V
RESUL T CODE	RESULT CODE DESCR	FTE FUND PTTRN CODE	ENRL START DATE	ENRL END DATE	LEGAL DIST OF RES IRN	ORIG FTE	ADJSTD FTE	ADJSMNT START DATE	ADJSMNT END DATE	STATE EQUIV GRADE LEVEL CODE	FTE INCL CODE
FT0005	Disability - no IEP	RGJV	07/01/2018	12/31/2500	444444		-1	08/15/2018	05/30/2019	KG	FULL

Ohio Department of Education
 Ohio District Data Exchange (ODDEX)

Home SOES SCR Records CCP Tuition Calendar Users Agencies

History **Special Education** Assessments

No current IEP reported

Name

Event Date	Event Type	Outcome	Outcome Dates	Non-Compliance	Secondary Planning	Required Test Ty
05/25/2017	RIEP	IE51	05/25/2017 - 05/24/2018	N/A	N/A	STR
05/25/2017	RETR	ET09		N/A	N/A	N/A

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Who is on my FTE Report?

Knowing your student population is critical to the FTE review and reconciliation processes

- Resident Students
 - Educating
 - Going elsewhere
- Non-Resident Students
 - Educating
 - Going elsewhere

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Who is on my FTE Report, cont'd

- In general, the LEA that is educating the student drives FTE funding
- Students can appear on your FTE report based on another LEA's EMIS reporting
- Students can appear on FTE Reports from multiple entities depending on the attending situation
- Not all students you are reporting will appear on your report
- Students you are not reporting at all could appear on your FTE Reports

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Fund Pattern Codes

34 Possible Fund Pattern Codes

- specify how funding will flow for a line on the FTE Report
- determined by EMIS coding

Refer to the FTE Detail Report
Explanation for descriptions

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Fund Pattern Code Lookup Table

FTE Detail Report Explanation

Appendix 2 FTE Fund Pattern Code Lookup Table

How Received	LDR Flag	Jointure Flag	Organization Type	Grade Span	PS Transfer Flag	KG Tuition Flag	FTE Fund Pattern Code
*	N	N	1	AN	N	N	NFER
*	N	N	1	AN	N	Y	RGJV
*	N	N	32	AN	N	N	SBDD
*	Y	N	1	AN	N	N	RGJV
*	Y	N	1	AN	N	Y	NFER

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Inclusion Codes

Are an indication of the initial flow of funding

- **FULL**
 - The Adjusted FTE is included in the ADM of the entity receiving the FTE Report
- **PART**
 - Part of the Adjusted FTE is included in the ADM of the entity receiving the FTE Report
- **NONE**
 - None of the FTE is included in the ADM of the entity receiving the FTE Report

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Combinations

Look at the Fund Pattern Code and the Inclusion Code together

- **One Example**
 - OPDD - Open Enrollment District to District
 - OPDD/FULL on district of residence FTE Report
 - OPDD/NONE on educating district's FTE Report

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FS Standing Coding

EMIS coding is critical to the flow of funding (not a complete list)

- District of Residence IRN
- How Received Element
- Percent of Time
- Sent to Element(s)
- Sent to IRN(s)
- Sent to Percent(s) of Time

Data should agree between districts for shared students

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ODDEX Data Verification

Use the Records tab for Shared Students

Records, History Tab

As reported by		Year 2019	
Name	SSID	Birthdate	Gender
		05/22/2009	Female
Dates		Resident District	
07/01/2018 - Current			
Dates	Educating Entity	Pct of Time	How Received
07/01/2018 - Current		0	N/A
07/01/2018 - Current		0	N/A
As reported by		Year 2019	
Name	SSID	Birthdate	Gender
Dates		Resident District	
07/01/2018 - Current			
Dates	Educating Entity	Pct of Time	How Received
07/01/2018 - Current		100	A

Sent To reason and How Received reason do not agree

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Student Attending Situations

We will cover some common, basic one and two entity situations as examples to demonstrate how students appear on FTE Reports and some suggestions of where to look for the students on the SFPR

As you review your FTE reports, begin with the basic attending situations and move on to those which are more complex

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Residents Educated at DOR

Resident students reported as

- How Received = *
- District Relationship = 1
- Percent of time greater than 0
- Typically no Sent To value
- Includes School-aged students educated by an ESC

Appear on the District of Residence FTE Report as RGJV/FULL

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Resident Students, cont'd

Includes "Sent to" percentages for

- PS - College Credit Plus Program Participant
- NP - Non-public school placement at district expense
- CE - Court Ordered Institutional Placements into a Facility as defined by ORC §2151.65 or §2152.41
- CO - Court Placed out of state, LEA is responsible for paying cost of education

Included in the resident district ADM on the SFPR

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Resident Students Jointure JVS

District of Residence reports

- How Received = *
- Percent of time less than 100
- Sent to JV 0%

Jointure JVS reports

- How Received = *
- Percent of Time >0

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Resident Students Jointure JVS, cont'd

FTE Reports

- District of Residence
 - RGJV PART for the FTE generated for time educated by the JVS
 - RGJV FULL for the FTE generated for time educated by the District of Residence
- JVS
 - RGJV FULL for the FTE generated for time educated by the JVS

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Community Schools/STEM

District of Residence

- Withdraws the student

Community School

- How Received = M

STEM District

- How Received = K

FTE Reports

- District of Residence COMM/FULL or STEM/FULL
- Community School COMM/FULL
- STEM District STEM/FULL

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Community Schools/STEM, cont'd

ODDEX SOES will be populated using EMIS data from the community school or STEM district

- Watch for flags that can stop funding

District of Residence

- Appears in the ADM Detail Report section of the SFPR listed by community school or STEM district

Community school or STEM district

- Listed in the Community School District Detail section of the SFPR by district

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Open Enrollment

Open Enrollment District to District

- Educating District Reports
 - How Received = 9
- District of Residence Reports
 - Sent to = OE
- FTE Detail Report
 - Educating District - OPDD/NONE
 - District of Residence - OPDD/FULL
- SFPR - Open Enrollment section
 - Positive amount for educating district
 - Negative amount for DOR

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Superintendent Agreements

District of Residence reports Sent to = 64

Educating district reports How Received =

- 7 - Non-resident Student Residing with a Grandparent
- 8 - Non-resident Student - Senior Year
- A - Non-resident Student - Parent is District Employee
- S - Superintendent Agreement for Students
- RGJV/FULL on educating district's FTE Report
- Will not appear on DOR's FTE Report
- Included in the educating district ADM on the SFPR

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Students Placed Elsewhere

Foster Placed Student or Court Placed with a Relative

- Educating District reports How Received = C, D, or J
- District of Residence reports Sent to = FC

Court-Placed Students, Excluding Foster Care and facilities defined by ORC §2151.65 or §2152.41

- Educating District reports How Received = P
- District of Residence reports Sent to = CI

Students Placed in Institutions, Non-Court Ordered

- Educating District reports How Received = T
- District of Residence reports Sent to = NI

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Students Placed Elsewhere, cont'd

- Students appear on educating district's FTE Report as RGJV/FULL
- Students will not appear on the DOR's FTE Report
- Included in the educating district's ADM on the SFPR
- Students reported with a How Received of C, P, or T will appear in the Tuition module of ODDEX based on educating district's EMIS data

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Contract Career Tech Students

District of Residence

- Sent to = CT

Entity providing CTE could be another district or a CTC

- How Received = 2

FTE Report

- DOR as CTVC/FULL
- Educating entity as CTVC/NONE

SFPR - Other Adjustments

- Positive amount for educating district
- Negative amount for DOR

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Special Education Cooperative

Student attends a Special Education Cooperative Program at another district

- Educating district reports How Received = B
- DOR reports Sent to = SE

FTE Report

- Educating district = SPCO/NONE
- District of Residence = SPCO/FULL

SFPR – Other Adjustments

- Positive amount for educating district
- Negative amount for DOR

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Preschool Students

Typical preschool students will appear on the FTE Report as NFRG/NONE

- These students will also appear on the FTE Adjustment report with a warning error of “Not Eligible for Funding” FT0032
- Verify that these are not students with disabilities
- Note that only the educating entity is required to report typical preschoolers even when they are non-residents

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Preschool Students, cont'd

Preschool students with disabilities who are reported as attending their district of residence

- Will appear as PSRD/FULL on the FTE Detail Report
- Will appear in the Preschool Special Education section of the SFPR

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Preschool Students, cont'd

Preschool students with disabilities who are reported as educated by an ESC

- When funding is NOT being transferred to the ESC (DN Record reported as TFRPSESCNO by both entities)
 - PSEN/NONE on the ESC's FTE Detail Report
 - PSEN/FULL on DOR
- When funding IS being transferred to the ESC (DN Record reported as TFRPSESCYS by both entities)
 - PSET/NONE on the ESC's FTE Detail Report
 - PSET/FULL on DOR

SFPR Preschool Special Education Funding section will include these students and will also be included in the Education Service Center Transfer if applicable

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Scholarship Students

- Scholarship Program Participants
 - ATSM/FULL – Autism Scholarship
 - CLEV/FULL – Cleveland Scholarship
 - EDCH/FULL – Ed Choice Scholarship
 - JPSN/FULL – Jon Peterson Scholarship
- Data comes from Scholarship provider reporting student to ODE (not via EMIS)
- Match to ADM Detail Report section of the SFPR

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SFPR Crosswalk

FTE Detail Report Explanation Appendix 3 SFPR Crosswalk

SFPR Line	RGJV	KGTV	KGTO	PSRD	PSEN	PSET	PSOP	PSNR
a1 Adjusted Total ADM (a2 - (a3 * 0.5))	RPT IRN	RPT IRN	RES IRN	RES IRN	RES IRN	RES IRN	RES IRN	RPT IRN
a2 Total ADM	RPT IRN	RPT IRN	RES IRN	RES IRN	RES IRN	RES IRN	RES IRN	RPT IRN
a3 FY15 Tuition KDG FTE		RPT IRN	RES IRN					
a4 FY15 Jointure JVS ADM	RPT IRN							
a5 FY15 Contract Vocational ADM								

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FTE Daily Summary Reports

Summarized FTEs captured for nine periods of time and a thirty day average

Watch for fluctuations that could affect a payment

LATEST RUN DATE- 03/14/2019	PRIOR RUN DATE- 03/12/2019	SEC PRIOR RUN DATE- 03/10/2019	THIRD PRIOR RUN DATE- 03/08/2019	FOURTH PRIOR RUN DATE- 03/07/2019	WEEK PRIOR RUN DATE- 03/07/2019	TWO WEEK PRIOR RUN DATE- 02/28/2019
150.68954	255.77002	255.77002	255.77002	255.77002	255.77002	256.122698
1	1	1	1	1	1	1
15.989057	16.535499	16.535499	16.535499	16.535499	16.535499	16.535499
0.046702	0.046702	0.046702	0.046702	0.046702	0.046702	0.046702
193.289112	98.752506	98.752506	98.752506	98.752506	98.752506	98.359165
2.606659	2.606659	2.606659	2.606659	2.606659	2.606659	3
19.359744	18.521254	18.521254	18.521254	18.521254	18.521254	18.521254

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FTE Daily Summary Reports, cont'd

- FTE Daily Summary Report (FTES-005)
 - Students District is Educating
- FTE Daily Summary Report (FTES-006)
 - Students Initially Funded at District
- FTE Daily Summary Report (FTES-007)
 - Transfers
- Use the FTE Daily Summary Report explanation to understand result codes

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FTE Report Reviews

- Reports are regenerated nightly
- Reports can be directly effected by
 - Your EMIS data
 - EMIS data reported by other LEAs
 - FTE Adjustments
- Review the reports regularly and often even if your data hasn't changed
- Share this data with others in your district

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Saving FTE Reports

- Traditional districts should save FTE reports 2 Mondays prior to settlement
- CTCs and ESCs should save FTE reports 2 Mondays prior to the traditional #1 payment
- Community Schools should save FTE Reports from the EMIS submission prior to the 23rd of each month

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Payment Schedule 2019

The 2019 Payment Schedule can be found at <http://education.ohio.gov> Search "State Foundation Payment Dates Fiscal Year 2019"

Ohio Department of Education		State Foundation Payment Dates Fiscal Year 2019		
		Traditional Public School Districts Educational Service Centers County Boards of DD	Community Schools	Joint Vocational School Districts
July		July 13, 2018	July 13, 2018	July 16, 2018
		July 27, 2018		
August		Aug. 10, 2018	Aug. 14, 2018	Aug. 15, 2018
		Aug. 24, 2018		
September		Sept. 14, 2018	Sept. 14, 2018	Sept. 14, 2018
		Sept. 28, 2018		
October		Oct. 12, 2018	Oct. 12, 2018	Oct. 15, 2018
		Oct. 26, 2018		
November		Nov. 16, 2018	Nov. 14, 2018	Nov. 15, 2018
		Nov. 30, 2018		
December		Dec. 14, 2018	Dec. 14, 2018	Dec. 14, 2018
		Dec. 28, 2018		

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Resources

- <http://education.ohio.gov>
 - Home>Data>EMIS>Documentation
 - FTE Detail Report Explanation
 - FTE Daily Summary Report Explanation
 - EMIS Manual
- EMIS Alliance Training
- Your Area Coordinator
- Your ITC

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Questions?

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