

# ❖ POSTING ❖

**Chagrin Falls Exempted Village Schools**

## **Assistant School Treasurer** *(Exempt Position)*

- **Qualifications:**
  - Bachelor's Degree
  - Data processing skills verified by training or work experience
  - Comprehensive understanding of governmental accounting standards
  - Advanced office-related technology skills deemed essential at the time of hire
  - Displays flexibility, reliability, self-discipline and a willingness to take on challenging tasks
  - Embodies high ethical standards/integrity
  - Accepts responsibility for personal decisions/conduct
  - Maintains a record free of criminal violations that would prohibit public school employment
- **Salary / Benefits:**
  - A competitive salary and benefits will be offered to the successful candidate.
  - Salary Range: \$55,000 - \$62,000, commensurate with experience

Internal candidates please send letter of interest to:

Mr. Christopher Woofter

Director of Operations and Strategic Initiatives

Chagrin Falls Exempted Village Schools

400 East Washington Street Chagrin Falls, Ohio 44022

Email: [Christopher.woofter@chagrinschools.org](mailto:Christopher.woofter@chagrinschools.org)

External Candidate; please apply online at <http://www.chagrinschools.org/HumanResourcesEmployment.aspx>

Link to full Job Description posted on employment website.

By: July 17, 2019

Posted: July 26, 2019

