

Mid-East Career and Technology Centers TREASURER SEARCH

The District

The Mid-East Career and Technology Centers includes two campuses. The larger campus is located in Zanesville, Ohio and the smaller campus is located in Buffalo, Ohio. The Administrative Center is located in Zanesville, Ohio.

Mid-East offers a wide variety of high school programs and several satellite programs as well as adult education programs.

Mid-East serves 13 partner school districts: Caldwell Exempted Village; Cambridge City; Crooksville Exempted Village; East Guernsey Local; East Muskingum Local; Franklin Local; Maysville Local; Noble Local; Northern Local; Rolling Hills Local; Tri-Valley Local; West Muskingum Local; and Zanesville City.

Area businesses support Mid-East in many ways. They serve in advisor capacities, providing expertise for programs and guidance in curriculum and equipment needs. Local businesses also offer students experiences as interns, apprentices, and paid employees.

District Financial Information

Total Valuation	\$4,136,457,583.00	Voted Millage	3.2
		Effective Millage	2
Appropriations – FY 2020			
General Fund	\$17,852,000.00		
Total All Funds	\$31,134,301.00		

The Search

The Mid-East Career and Technology Centers Board of Education has launched a search to find a highly-qualified school financial leader for the position of Treasurer. The new Treasurer will replace Richard White, who will retire on July 31, 2020 following 18 years of service with the District. The Board of Education plans to appoint the new Treasurer in April with a start date of June 1, 2020. Meeting these target dates will allow for a collaborative and smooth transition from Mr. White to the new Treasurer.

Campus and Satellite Totals

Zanesville	710	
Buffalo	350	
Satellites (2)	38	FTE's
Adult Education (full and part-time)	710	

Staff

Administrators	10
Treasurer's Staff	3
Licensed	89
Non-Licensed	75

Board of Education

	Years
Richard France – Northern Local – President	10
Dennis Douth – East Guernsey Local – Vice-President	12
Lucy Bates – Noble Local	26
Mike Coulson – Zanesville City	6
Jenny Cox – Tri-Valley Local	4
Ty J. Dierkes – West Muskingum Local	6
Susan Lent – Franklin Local	8
Dave Peoples – Cambridge City	3
Gail Requardt – East Muskingum Local	17
Allan Schehl – Caldwell Exempted Village	7
Bryan Stoney – Rolling Hills Local	2
Kevin Weaver – Crooksville Exempted Village	22
Robert Wilson – Maysville Local	3

Qualifications

The Mid-East Career and Technology Centers is looking for a treasurer with a sound financial background, proven leadership capabilities, and a good communicator with the ability to communicate not only with the Board of Education but with the entire district staff. In addition to being an active management partner with the Superintendent and a financial leader to the Board of Education, the Treasurer serves as a model of professionalism capable of articulating and achieving the District's financial goals. The Mid-East Career and Technology Centers Treasurer is the Chief Financial Officer of the school district and reports to the Board of Education. It is his or her responsibility to advise board members on all financial matters; to execute fiscal policies and decisions made by the Board of Education; and to operate the District efficiently and effectively. The Board of Education members are proud of their positive working relationship with the Superintendent, current Treasurer, and other administrative staff and strive to maintain a collaborative work environment.

The successful candidate should possess or demonstrate the following:

- Valid Treasurers license
- Commitment to a strong, positive board of education/treasurer and superintendent/treasurer relationship
- Be a person of integrity with high standards of honesty, ethics, and personal conduct
- Successful experience as a school treasurer (preferred)
- Understand public school finance, budgets, appropriations, payroll, investing, and forecasting
- Knowledge of all state and local reporting requirements
- Excellent written and verbal skills
- Ability to work collaboratively with administrative team

Salary and Contract

The successful candidate will be offered a multi-year contract with a salary range of \$85,000 to \$110,000. The salary will be competitive and negotiable and will commensurate with experience and qualifications. A comprehensive benefits package is included.

Tentative Timetable

Official Search Begins..... December 10, 2019
Application Deadline.....January 31, 2020
First Round InterviewsEarly March 2020
Second Round InterviewsMarch 2020
Action to Employ..... April 8, 2020
Officially Begin.....June 1, 2020

Application Process

Submit: Résumé
Cover Letter
Three (3) Letters of Recommendation
Copy of Current Treasurers License

Submit to: Board President
Attn: Richard White
Mid-East Career and Technology Centers
400 Richards Road
Zanesville, OH 43701