

The Mid-Ohio Educational Service Center is pleased to announce the following posting for the Highland Local Schools (Morrow County) in its search for a new Treasurer.

Position: **Treasurer**

Location: **Highland Local Schools, Morrow County**

Timeline:

- Posting Date: Friday, August 12, 2022
- Closing Date: Friday, September 9, 2022, or until filled
- Employment: January 1, 2023

The Highland Local School District, located in Morrow County, is seeking qualified applicants with a strong financial background for the position of Treasurer to succeed Mr. Jon Mason who has served as the Treasurer for over twenty-two years. Highland Local is seeking a Treasurer with a strong sense of integrity, is self-directed, possesses strong financial analysis skill, is detailed oriented and is a strong communicator. Treasurer would start January 1, 2023.

Highland Local, currently serves 1,659 students on a campus of three buildings. Highland prides itself on being the center of the community and has a strong relationship and backing of the community. Highland has a tradition of excellence providing strong academic programming while offering varied co-curricular and extracurricular activities for students.

The Board of Education is seeking a candidate that is a strong communicator, self-motivated and enjoys being a part of an engaged community. The Board of Education will offer a salary that is commensurate with experience and qualifications. Highland Local Schools is financially solvent and maintains a balanced budget.

Requirements:

- Hold a valid State of Ohio Treasurer's license or evidence that one will be obtained;
- Hold a Certified Public Investment Certification;
- Hold a Public Records Certification;
- Previous School Treasurer experience preferred;
- Experience in fiscal procedures and sound fiscal management procedures;
- Experience in school finance, budget preparation, fiscal strategic planning and forecasting, funds management and business operations;
- Demonstrated organizational and leadership skills;
- Knowledge of Ohio Revised Code as it relates to school treasurer and treasurer responsibilities;

- An individual who can skillfully provide financial leadership for the district;
- Proven ability to work collaboratively with others inside and outside the district;
- Strong financial and detail-oriented reporting skills;
- Ability to facilitate educational discussions/ decisions through a financial lens;
- Demonstrated excellent inter-personal and effective communication skills;
- Demonstrated knowledge of state and local funding issues, Ohio laws and regulations pertaining to public schools;
- Experience in effective process management and organizational skills;
- Leadership skills for staff and various finance committees;
- Experience with levy laws and working knowledge of levies;
- Demonstrates a high degree of moral character and professionalism that reflects positively upon the district;

Contract: Multi-year contract with salary and fringe benefits commensurate with experience.

To Apply: Complete online application at www.moesc.net and include a cover letter, resume, reference letters, and copy of current Ohio Treasurer's Certificate/License or evidence that one is obtainable.

Direct questions to: Kevin D. Kimmel, Superintendent
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