Uniform Staff Payroll System USPS Version 4.2 Release Notes Release Date: 2014.12

This document contains information about changes, enhancements and problems corrected with the 2014.12 release of USPS Version 4.2.

1 Functional Enhancements and Changes

1.1 GENERAL: Tax tables updated for 2015

The tax tables have been updated for 2015. The following has been updated: The Federal tax tables (using the Percentage Method) by pay period, the Social Secuity wage base limit has been updated to \$118,500 and the Federal Withholding Allowances for the bi-weekly, semi-monthly and monthly pay periods have been updated to \$153.80, \$166.70 and \$333.30, respectively. The Federal withholding amount may be slightly lower for 2015, than it was in 2014.

The Ohio state tax did not make any new changes for 2015. It was just changed in September 2014.

1.2 RETIRE/SERSHIRE: Change output of SUFFIX on report and file

SERS new hire reporting rejects the record if the suffix name for JR and SR does not have a period after it. The SERSHIRE program has been modified to add a period to the suffix. Also, SERS is requesting the suffix to be upper/lower case. Therefore, the report and output file will show up as Jr. and Sr. The JR and SR values on the screens will not be updated, since the IRS wants it as JR and SR for W2 reporting (exactly how it is found on the employee's social security card).

1.3 USPEMS/PERDET: Removed reporting period and 8xx logic

ODE has eliminated reporting periods K and N. Reporting period L will be the new reporting period. The prompt asking for the EMIS reporting period has been eliminated since there is only one reporting period available. Also, the prompt asking if the user would like to exclude 8xx position codes has been eliminated. PERDET will always print the attendance, absence and long term days data on the report.

1.4 USPEMS/USPEMX: Removed reporting period and 8xx logic

Since there is only one reporting period the prompt for EMIS reporting period has been removed. We have also removed the prompt to exclude 8xx position codes, so 8xx position codes will never be excluded from the reports and files.

Also, on a more technical note, the USPEMX.SEQ and USPEMX_ EMIS.SEQ will have "L" in the reporting period field for all detail records. In the USPEMX.SEQ, the header and trailer records will continue to have an "A" in the reporting period field, "A" meaning ALL reporting period.

1.5 USPRPT/SURCHG: SERS minimum salary for surcharge has been changed

SERS has changed the SERS minimum salary requirement to \$20,450.00 for the fiscal year 2015. This amount is looked at for the USPRPT/SURCHG report. The tax table constant for SERS has been updated to reflect the amount of \$20,450.00 for the school year 2014-2015.

1.6 USPSCN/DEDSCN: Change help description for new employee flag for SERS and STRS

The help in USPSCN/DEDSCN for the SERS (400) and STRS (450) record has been updated. The new employee flag help description for SERS states: Is this a new employee to be reported on SERSHIRE(Y,N,R)? Y=Yes,N=No,R=Reported. This same help description is for STRS, except that it says it for the STRSHIRE.

1.7 USPS SIF: Removed reporting period check

The USPS SIF Agent was checking the EMIS reporting period set in USPSDAT/USPCON to determine if Supplemental positions should be included in the collection. Now that EMIS is no longer using the K and N reporting periods, this checking has been removed. Supplemental jobs marked as EMIS reportable will always be included regardless of when the SIF collection takes place.

1.8 USPSDAT/USPCON: Removed EMIS reporting period flag from screen

Since there is only one EMIS reporting period, the flag on USPCON, Screen 3, labeled "EMIS Rpt Period" has been removed.

1.9 W2PROC: Add new fatal error message to report

The Social Security Administration has added another fatal error to W2PROC. The fatal message will state "This employee's medicare wages are less than their social security wages." This is a fatal error and should be corrected before a tape file is created. It will not prevent the tape from creating, but the SSA will reject it for this error.

2 Problems Corrected

2.1 PAYREC: Pull in correct name and address for refund of deduction

When processing a refund of deduction the program was not retrieving the name or address for the employee; therefore it was pulling the previous employees information. The problem has been identified and corrected. All refund of deduction employees will contain the correct employees name and address and the output file.

2.2 USPRPT/BENRPT: Uses pay group from job with no benefits

A problem was discovered when a job with no benefits (sick, vacation, personal flag are all set to "N" on JOBSCN) and it was using that jobs' pay group. The program was just using the first job, no matter what. This has been corrected. BENRPT will not look at jobs where all the benefit flags are set to "N", unless the user answers "Y" to the prompt to include ineligible jobs.

3 Technical Enhancements and Changes

3.1 STRS_SEND, STRSHSEND & ANNSTRSSND: Error message -103 corrected

Updated error -103 to say "Invalid record type". Previously it stated that the employer id was incorrect.

3.2 STRSCOD.IDX: File updated to include the following STRS employers

- D374 BERWYN EAST ACADEMY
- D407 T2 HONORS ACADEMY
- D408 CINCINNATI GENERATION ACADEMY

4 Modifications to Menu Files

5 Documentation

The documentation is maintained by the SSDT in electronic form at the following web site: http://wiki.ssdt-ohio.org/display/usps/Home

5.1 Documentation Summary

The following are documentation files for the Uniform Staff Payroll System package and a brief description of the contents and intended audience of the document.

Table 1 Documentation Summary

Document File	Description
http://wiki.ssdt- ohio.org/x/2AYZ	USPS User Guide
http://wiki.ssdt- ohio.org/x/gAYZ	USPS Reference Manual
http://wiki.ssdt- ohio.org/x/ygYZ	USPS System Manager Manual

6 Package Installation and Logicals

Installing USPS involves first using the OECN_INSTALL procedure to unpack the savesets into the OECN\$ROOT:[USPS.V4P2.DIST]. After the distribution directories have been prepared, INSTALL_PACKAGE is used to transfer the package from the distribution directory into the user execution directory. See the VAXMGR_HANDBOOK in OECN\$ROOT:[DOCUMENT.DIST] for more information about OECN_INSTALL and INSTALL_PACKAGE.

Prior to executing INSTALL_PACKAGE it is necessary to define several system logicals required by the package. The table below lists the logicals which should be defined prior to executing INSTALL_PACKAGE for USPS:

Table 2 System Logicals

Logical	Description
OECN\$PAY_42	Shared directory. Contains executables and files shared by all USPS
OECN\$CDD_PAY_42	CDD path name (optional, see next section)
OECN\$MENU\$FILES 1	Location for menu files
OECN\$HELP ¹	Location of VMS help libraries
¹ Also used by other packages	

Note: USPS also requires components from the OECN and CSSR packages. These packages should be installed prior to installation of this package.

6.1 Installing CDD/DTR Definitions

The USPS distribution contains optional CDD and DTR definitions that are acceptable for use with DTR, 20/20 and other products that are integrated with DEC CDD/Repository. Data names for COBOL are provided in the record definitions. The CDD definitions are optional and are not necessary to successfully install and utilize the base USPS package. However, the are a few "supported" DTR reports. If you wish to be able to use these reports, you must install the CDD definitions.

The INSTALL_PACKAGE procedure OECN\$UTL will load the CDD definitions into the CDD when either the "CDD" or "FULL" option is used to install USPS. INSTALL_PACKAGE is the only supported method for installation of CDD definitions for USPS Version 4.2

The USPS CDD definitions for USPS Version 4.2 will be loaded into the CDD path referenced by the OECN\$CDD_PAY_42 logical. This logical must be defined prior to executing INSTALL_PACKAGE and should be defined as a system logical. SSDT recommends that the USPS definitions be placed in a separate CDD directory from other CDD definitions. This increases the efficiency of the CDD, allows the USPS definitions to be

treated as a 'database' from 20/20, and simplifies security maintenance. For example:

\$ DEFINE/SYSTEM OECN\$CDD_PAY_42 CDD\$TOP.OECN.USPS42

After defining the OECN\$CDD_PAY logical, the INSTALL_PACKAGE may be executed. Below is sample run of the CDD installation:

```
$ @OECN$UTL:INSTALL_PACKAGE CDD OECN$ROOT:[USPS.V4P2.DIST]

OECN INSTALL_PACKAGE (V1.1-010) Copyright © 1991, Ohio Dept of Ed, IMS

%OECNINS-I-BEGIN, Begin CDD installation for USPS Version 4.2 on NWOCAO::
at 14-MAR-1994 15:09:36.41

%OECNINS-I-CDD, Loading CDD definitions to CDD$TOP.OECN.USPS42

OECN INSTALL_CDD (V1.0-001) Copyright © 1994, Ohio Dept of Ed, IMS

%OECNINS-I-START, Starting CDD install for USPS Version 4.2

%OECNINS-I-RECORD, Processing record OECN$CDD_PAY.ABSENCE_REC

...
```

7 UDMS Dictionary Implementation

USPS contains a dictionary for use with the UDMS Report Writer product. The dictionary will be installed automatically when OECN\$UTL:INSTALL_PACKAGE is executed with either the FULL or UDMS option. If a version of the dictionary has already been installed, INSTALL_PACKAGE will merge the updated version into the local copy. Thus, reports and additional views developed locally will be preserved.

USPS also contains a sharable image which is used by UDMS. The sharable image provides 3GL functions which are used in calculated fields by the UDMS dictionary. To make this image available to UDMS, you must define the following logical during system startup:

\$ DEFINE/SYSTEM OECN\$USPS_SHR OECN\$PAY:USPSSHR.EXE

8 Implementation of this Release

Please implement this release as soon as possible. It is difficult for the SSDT to provide assistance to your problems if you are not utilizing the current version of the software supplied.

Please refer to the documentation files contained on the release tape to obtain a history of the modifications the software has gone through. The release documentation files are named in the format of "RELyymm.DOC" where yymm is the release date.

Should you experience any problems, or have any questions, concerning the OpenVMS/Alpha version of the USPS Version 4.2 software please feel free to contact SSDT for assistance using one of the following options:

Visit the OECN Public Forum at http://forums.oecn.k12.oh.us/forums/oecn/
DAS restricted Forum at http://forums.oecn.k12.oh.us/forums/das/

SSDT Home Page at http://ssdt.oecn.k12.oh.us/

End of Documentation for USPS Version 4.2 Release: 2014.12